

# FOR GUIDANCE COUNSELORS: SECONDARY SCHOOL REPORT AND RECOMMENDATION



**General Instructions:** The front of this Secondary School Report should be completed by the student's guidance counselor. The counselor or a teacher of the student's choosing should complete the Counselor/Teacher Recommendation on the opposite side of this form. If you have questions, please contact the Office of Admission at 800.213.2178. Send the Secondary School Report and transcript to: **Hanover College Office of Admission, 517 Ball Drive, Hanover, IN 47243-0108**

Student's Name (PLEASE PRINT) \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

High School \_\_\_\_\_ CEEB Code \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Public       Private       Parochial

Counselor's Name \_\_\_\_\_ Email \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

Percentage of class attending: Four-Year \_\_\_\_\_ Two-Year \_\_\_\_\_ institutions

Student's unweighted G.P.A. \_\_\_\_\_ weighted G.P.A. \_\_\_\_\_ (Please provide both if school weights GPA)

Grading Scale  4.0     5.0     10.0     12.0     Other \_\_\_\_\_

Student ranks \_\_\_\_\_ in a class of \_\_\_\_\_  We do not rank

Number of AP courses offered \_\_\_\_\_ Number of IB courses offered \_\_\_\_\_

The student's course selection among those available at your school is

Most Demanding     Demanding     Average     Below Average

Absences      Grade 9 \_\_\_\_\_    Grade 10 \_\_\_\_\_    Grade 11 \_\_\_\_\_    Grade 12 \_\_\_\_\_

Please include any relevant information you may have for absences in excess of five (5) per academic year.

\_\_\_\_\_  
\_\_\_\_\_

## For Indiana students only.

Will student receive Academic Honors Diploma or Core 40 with Technical Honors Diploma?     Yes     No

Is the student a 21st Century Scholar?     Yes     No



## Secondary School Report and Recommendation (continued)

Fall Semester or Block	Winter Semester or Block	Spring Semester or Block

### Counselor/Teacher Recommendation

This form is handled with great care to ensure confidentiality. We value your comments and ask you to submit a letter of recommendation in the knowledge that it will be used in the admission process and becomes part of the student's record while attending Hanover College. Since its founding in 1827, Hanover College has emphasized a classic liberal arts education, characterized by the study of a number of academic disciplines, active participation in one's education with the faculty, and a substantial amount of reading and writing. As you write your recommendation, please give us an assessment of this student's academic ability and his/her personal character.

**Your recommendation and comments will be held in strict confidence and will not be shared with the student applicant.**

I recommend this student:  Enthusiastically  Strongly  With reservations  I do not recommend this student

I would like to discuss this student further. Please call me at the following telephone number \_\_\_\_\_

Name of Recommender (PLEASE PRINT) \_\_\_\_\_

Title of Recommender \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_