

# Fall 2018 CSUSM Application Featuring Cal State Apply

# CAL STATE APPLY—The new way to apply to CSUSM



www.calstate.edu/apply

#### **HOW TO APPLY**



Already started your application? Sign in »

See Application Dates & Deadlines »

Choose the type of student you are to learn more about how to apply to the CSU:

Graduate

International

Transfer

On the home page, select **Freshman**.

On the next page, select Apply.



#### Freshman

Every year, the 23 campuses of the CSU welcome tens of thousands of freshmen. This is the place to start your own journey to a successful college career — and a degree.

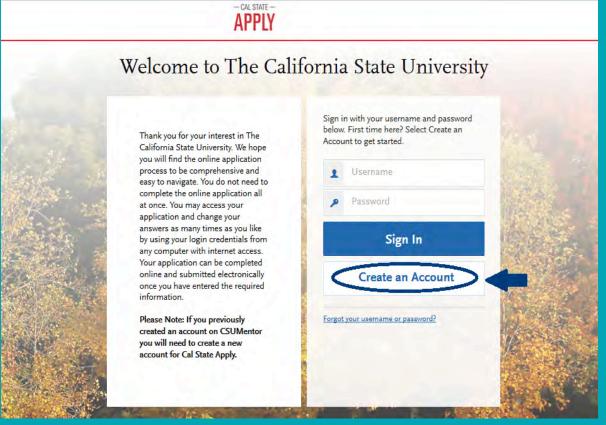


#### FRESHMAN APPLICATION CHECKLIST

#### Before you begin your application, make sure to have the following items on hand:

- ✓ Unofficial transcripts. You'll be asked to enter all courses you've completed, those currently in progress, and any you plan to take prior to high school graduation.
- ✓ **Test scores (SAT, ACT, AP or IB).** Report test results of tests that you have taken up to this point and note any future tests that you plan on taking.
- ✓ Your Social Security Number, if you have one.
- √ Your citizenship status.
- ✓ **Credit card**. Application fees are due at the time of submission and are paid by credit card.
- ✓ Annual income. If you are a dependent, then report your parents income. If you are independent, then report your income.
- ✓ If you are applying to the Educational Opportunity Program (EOP), then you'll need your parent's employment background and two recommendations.

#### CREATE YOUR ACCOUNT



Once you've selected Freshman from the Apply screen, select **Create an Account** on the welcome screen.

## CREATE AN ACCOUNT—CONTACT INFORMATION

#### Under **Your Name**, type in your first Create an Account and last name as stated on your driver's license, passport, or birth certificate. Add your contact information The information below will be provided to Contact Information to which you apply. Please provide comple and create a username and password application you will be able to specify add Email Address marystudent@gmail.com Work v details. for your Cal State Apply Profile. Confirm Email Address marystudent@gmail.com All information is required unless noted a Preferred Phone Number + +16195945500 Cell V Alternate Phone Number (201) 555-5555 Cell V Once you are finished with this screen, Your Name click on Create my account. Title Optional **Text Notifications** First or Given Name Mary **Terms and Conditions** ✓ I authorize text messages to my cell phone no Middle Name Optional responsibility for any charges incurred. Last or Family Name Student Terms of Use Username and Password Suffix Optional These Terms of Use constitute an agreement ement") between you and Your username must be at least 6 characters. Your Liaison International, Inc. (the "Company") wner of the website located at union linican intl com (the "Site") Vour Display Name Optional Mary Studen of 8 characters and contain at least one letter and Username marystudent I agree to these terms **Account Created** .......... Password Your account has been successfully created. Confirm Password .......... Create my account Security Question On what street did y Continue

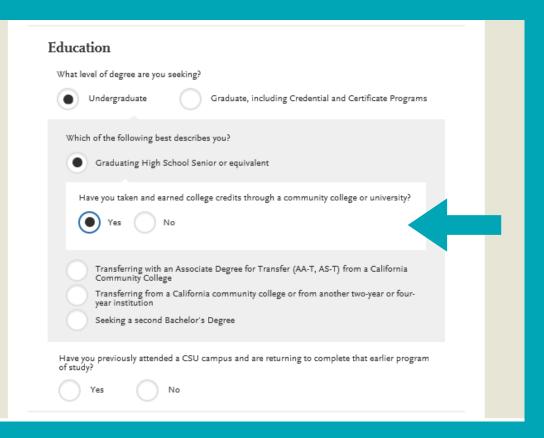
#### COMPLETE YOUR PROFILE

# Complete Your Profile

The information provided below will be used to ensure you see all programs for which you qualify and ensure that your application includes all relevant information.  All information is required unless noted as optional.
Education  What level of degree are you seeking?  Undergraduate Graduate, including Credential and Certificate Programs
Which of the following best describes you?  Graduating High School Senior or equivalent  Transferring with an Associate Degree for Transfer (AA-T, AS-T) from a California Community College  Transferring from a California community college or from another two-year or four-year institution  Seeking a second Bachelor's Degree
Have you previously attended a CSU campus and are returning to complete that earlier program of study?  Yes  No

- Select Level of Degree: Undergraduate
- Since you are applying as a first-time freshman, select Graduating High School Senior or equivalent from the options under, "Which of the following best describes you?"

#### COMPLETE YOUR PROFILE—EDUCATION

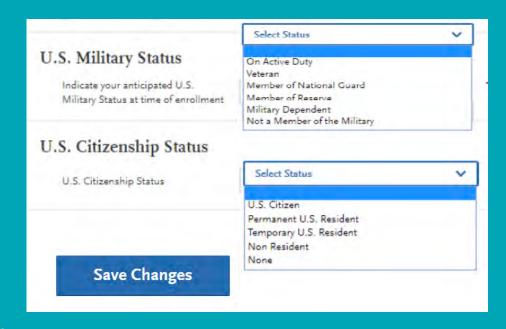


The next question is asking if you have taken and earned any college credits through a community college or university while in high school. If you have, then select Yes.

#### COMPLETE YOUR PROFILE—MILITARY & U.S. CITIZENSHIP STATUS

Use the drop-down menu to select a U.S. Military Status and one of the following U.S. Citizenship Status options:

- U.S. Citizen:
  - An individual born in the United States
  - An individual who has been naturalized as a United States citizen
  - An individual born in Puerto Rico, Guam, or in the U.S. Virgin Islands
- Permanent U.S. Resident: an individual admitted to the United States as a lawful permanent resident
- **Temporary U.S. Resident:** an individual admitted to the United States as a lawful temporary resident
- Non Resident:
  - An individual who is not a United States Citizen and will study on an F-1 or J-1 Visa
- None: an individual without a legal status in the United States (including Deferred Action for Childhood Arrival students, Dream Act students)



#### START YOUR APPLICATION

#### Welcome to The California State University

#### Hi Mary Student

Thank you for your interest in The California State University. We hope you will find the online application process to be comprehensive and easy to navigate. You do not need to complete the online application all at once. You may access your application and change your answers as many times as you like by using your login credentials from any computer with Internet access. Your application can be completed online and submitted electronically once you have entered the required information.

Please Note: If you previously created an account on CSUMentor you will need to create a new account for Cal State Apply.



Start Your Application!

Click on **Start Your Application!** on the bottom of the page.

You will receive a confirmation of saved information as you complete each section.

Your application will be completed online and submitted electronically once you have entered the required information.

#### **SELECTING YOUR PROGRAMS**



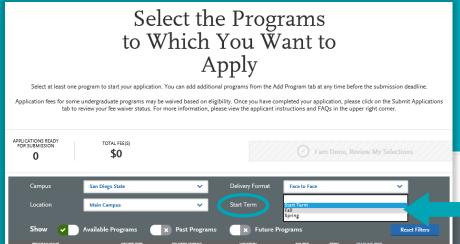


Use the drop-down menus to select the **Campus** and **Location**.

#### **CSUSM Location Options:**

- Main Campus: The campus located in San Marcos, CA
- Temecula Campus: EL Extension Campus
- Extended Learning: The online campus options

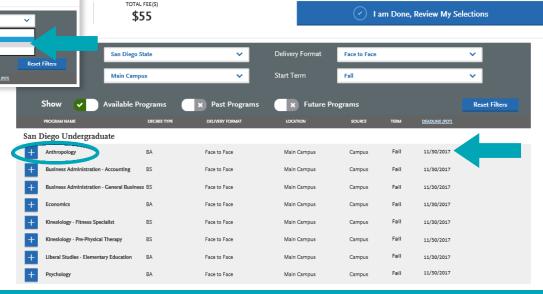
#### **SELECTING YOUR PROGRAMS**



Start Term:
Use the drop-down
menu and select Fall.

Select the program (major) to which you want to apply by clicking on the plus sign on the left-hand side.

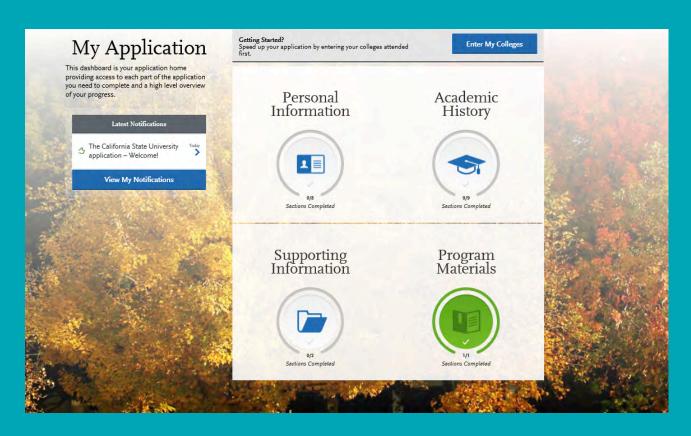
Once you are done selecting your program (major), click on I am Done, Review My Selections to continue with your application.



## THE APPLICATION DASHBOARD

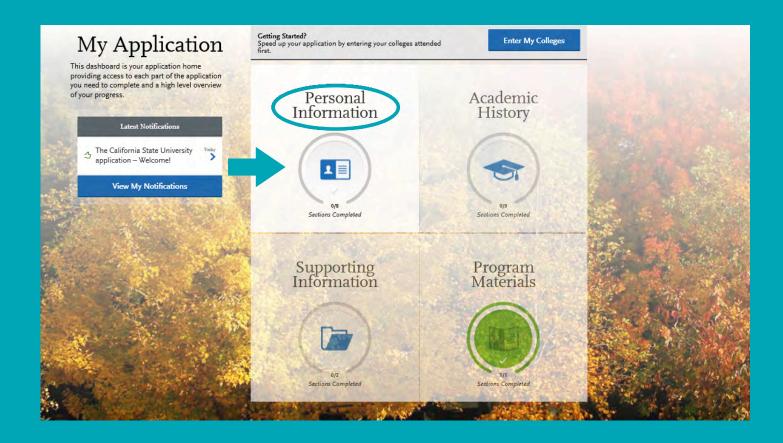
The Application
Dashboard will help you access different parts of your application:

- Personal Information
- Academic History
- Supporting Information
- Program Materials

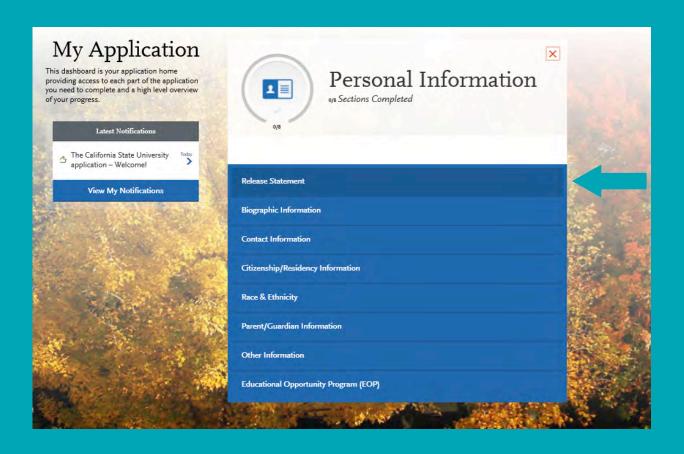


# PERSONAL INFORMATION

Click on the **Personal Information** quadrant to begin the first part of your admission application.



# PERSONAL INFORMATION



Click on the first section called Release Statement to begin to enter your information.

#### RELEASE STATEMENT



Release Statement

Biographic Information

Contact Information

Race & Ethnicity

Other Information

Citizenship/Residency Information

Parent/Guardian Information

**Educational Opportunity Program** 

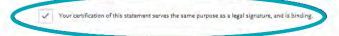
#### Release Statement

You may update this information at any time prior to submission. Once you have submitted, the information on the cannot be edited.

#### Release Statement

CERTIFICATION - to be read and authorized by all applicants to certify the accuracy of the information provide

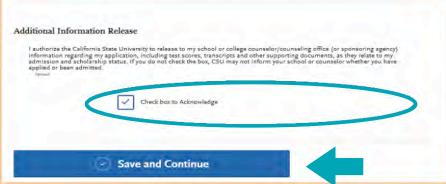
I certify under penalty of perjury under the laws of the State of California that I have provided complete and accurate respont the items on this application. If Suther certify that all official documents submitted in support of this application is as authorize the California State University to release any information submitted by me is application for admission and any application for financial aid to any person, firm, corporation, association, or government; verify or explain the information I have provided or to obtain other information necessary for my application for admission a application for administration of financial aid and in connection with any perjuy proceedings, I authorize the California State University system to release any submitted test results to all campuses to which I submit an application. My certification ver accuracy and completeness of the information provided. I understand that any misrepresentation or omission also be cause or cancellation of admission, transfer credit, or enrollment. I certify that so long as I am a student at this institution, I will advise the residence clerk if there is a change in any of the facts affecting my residence.



#### Release of Contact Information

I authorize the California State University to release my contact information to one or more CSU campuses and/or affiliates that may wish to contact me before and/or after I have submitted my application to the university.

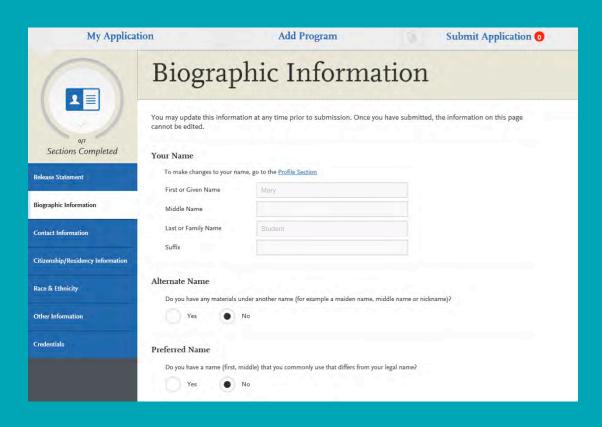




Carefully read each statement under Certification, Release of Contact Information, and Additional Information Release and check the boxes beneath the text.

When you are finished, click on **Save and Continue.** 

#### **BIOGRAPHIC INFORMATION**



Carefully complete the information on the **Biographic Information** section. You can edit this information prior to submission, but **once you submit your application**, this information can no longer be edited.

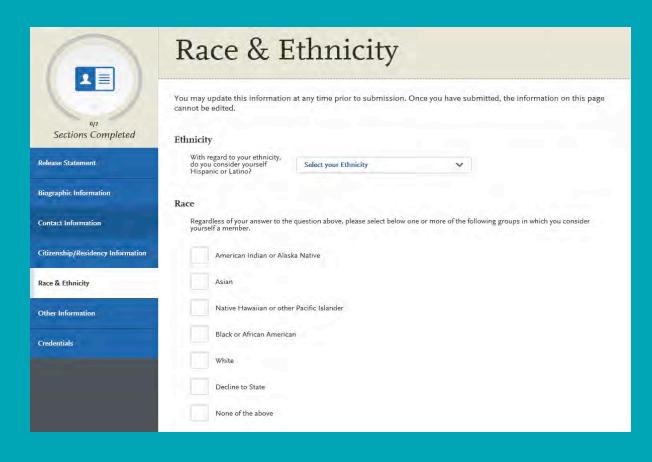
#### CITIZENSHIP/RESIDENCY INFORMATION



Use the drop-down menu to select a U.S. Citizenship Status:

- U.S. Citizen:
  - An individual born in the United States
  - An individual who has been naturalized as a United States citizen
  - An individual born in Puerto Rico,
     Guam, or in the U.S. Virgin Islands
- Permanent U.S. Resident: an individual admitted to the United States as a lawful permanent resident
- Temporary U.S. Resident: an individual admitted to the United States as a lawful temporary resident
- Non Resident:
  - An individual who is not a United States Citizen and will study at SDSU on an F-1 or J-1 Visa
- None: an individual without a legal status in the United States (including Deferred Action for Childhood Arrival students, Dream Act students)

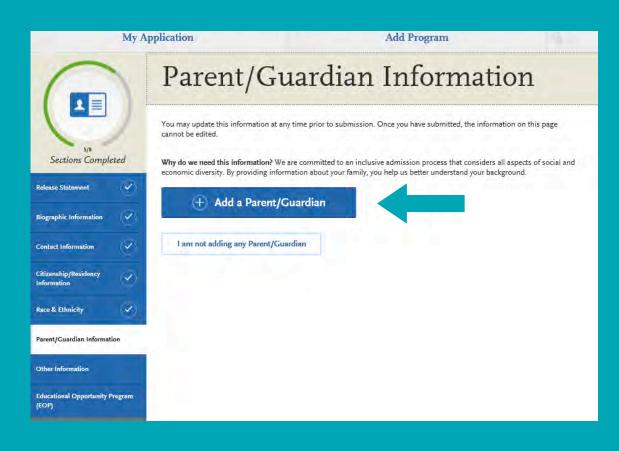
#### RACE AND ETHNICITY



To conform to federal guidelines, CSU campuses must collect information on ethnic and racial backgrounds for all applicants.

This information will **not** affect your application for admission.

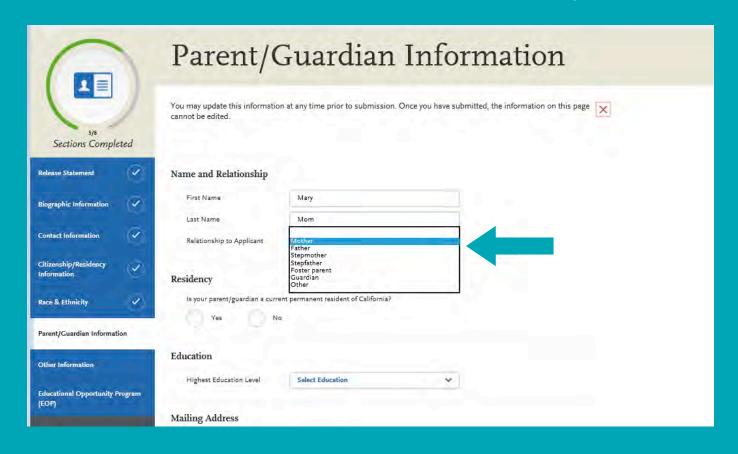
#### PARENT/GUARDIAN INFORMATION



Click on Add a Parent/ Guardian to enter information regarding your parent(s)/guardian(s).

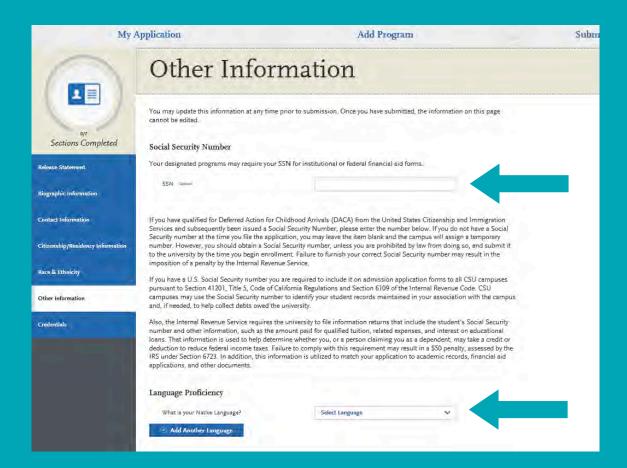
All first time freshmen applicants must report information regarding their parent(s)/guardian(s).

# PARENT/GUARDIAN INFORMATION (CONTINUED)



Select one option from the Relationship to Applicant dropdown menu.

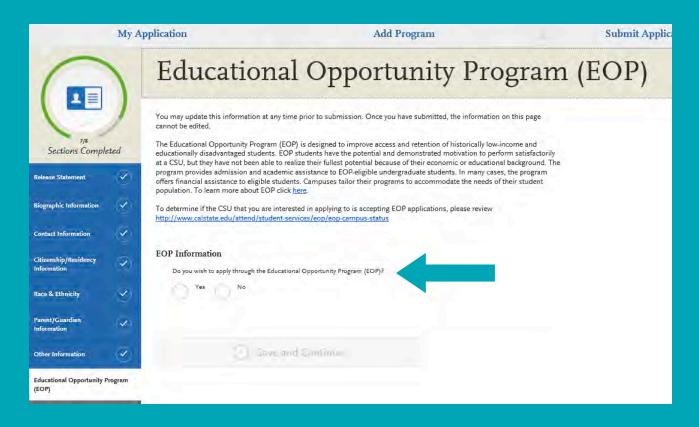
#### OTHER INFORMATION



If you have a Social Security Number (SSN), enter it here. If you do not have an SSN, leave this part blank.

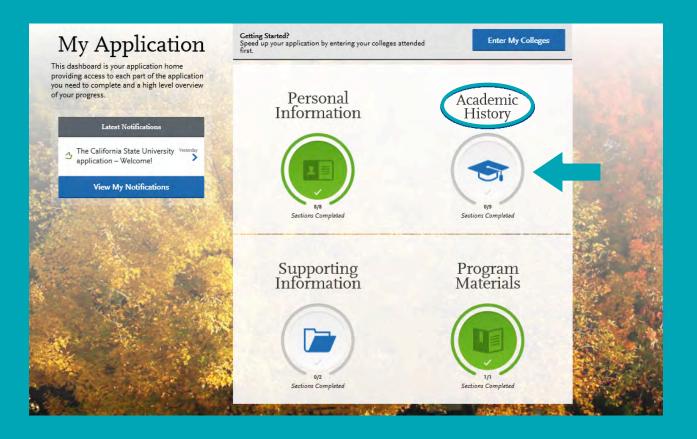
At the bottom of the screen, select your Native Language from the drop-down menu.

# **EDUCATIONAL OPPORTUNITY PROGRAM (EOP)**



If you wish to apply to the Educational Opportunity Program (EOP), select **Yes** under **EOP Information**, and answer the questions that will follow.

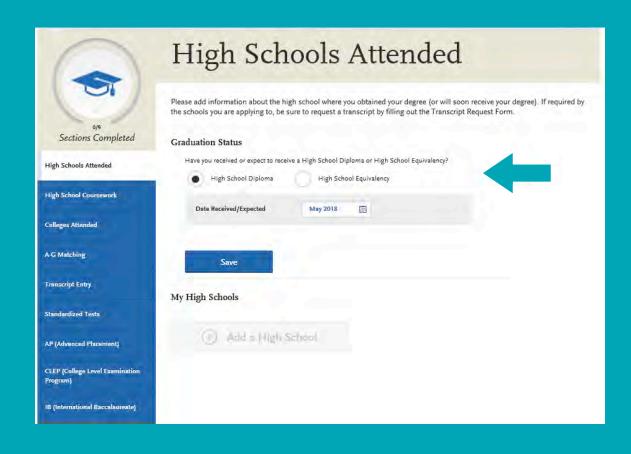
### APPLICATION DASHBOARD—ACADEMIC HISTORY



After you finish entering your Personal Information on your application, you will complete your Academic History.

Click on the **Academic History** icon to continue.

## HIGH SCHOOLS ATTENDED—GRADUATION STATUS



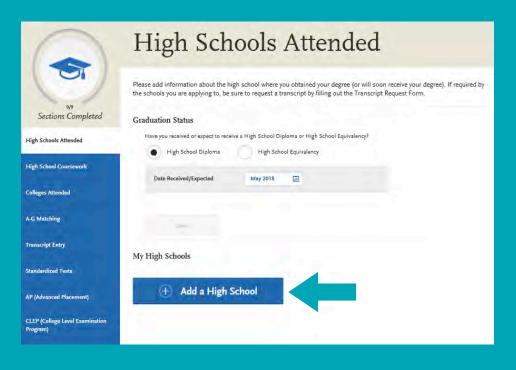
Indicate if you have already graduated from high school or if you expect to graduate from high school at the end of the school year.

Enter your high school graduation date or your expected high school graduation date.

Click **Save** once you are finished.

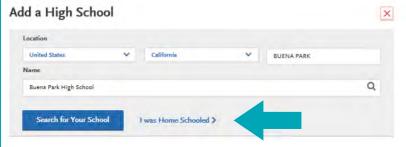
#### HIGH SCHOOLS ATTENDED—MY HIGH SCHOOLS

First click on Add a High School to enter your school information.

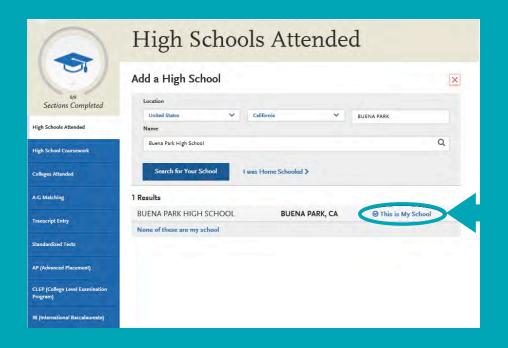


On the **Add a High School** screen, select the location of your high school by using the drop-down menus.

Then enter the name of your high school. When you are finished typing it in, click on Search for Your School or I Was Home Schooled.

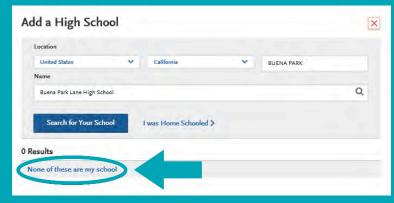


#### HIGH SCHOOLS ATTENDED—SEARCH FOR YOUR SCHOOL

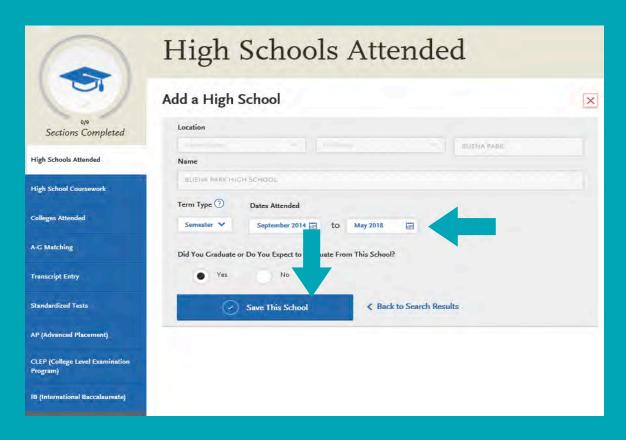


If the name of your high school does not appear in the results provided, click on **None of these are my school**. If you clicked on **Search for Your School** after entering your high school name, then review the results at the bottom of the screen to see if your school appears as an option for you to select.

If your high school appears in the results provided, click on **This is My School**.



#### HIGH SCHOOLS ATTENDED—TERM TYPE AND DATES ATTENDED

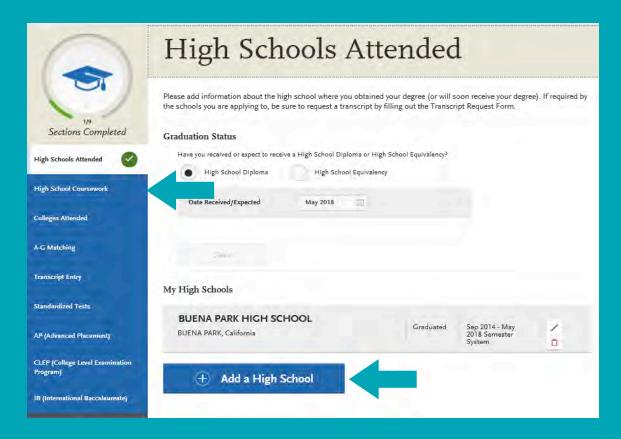


Use the drop-down menu to select the **Term Type** your school follows.

Enter the **Dates**Attended for the school you are reporting.

Once you are done answering the questions in this section, click **Save This School** to add this information to your admission application.

#### HIGH SCHOOLS ATTENDED—ADD ANOTHER HIGH SCHOOL



Applicants are required to report all high schools attended.

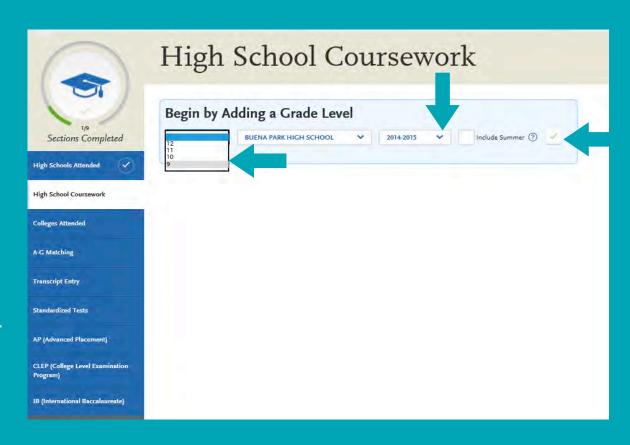
If you attended multiple high schools, click on Add a High School to enter additional schools.

If you are ready to continue onto the next section of the application, click on **High School Coursework** on the left-hand side of the screen.

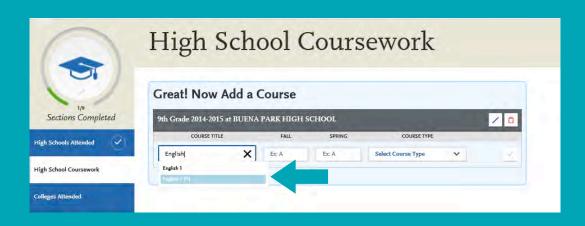
#### HIGH SCHOOL COURSEWORK—ADD A GRADE LEVEL

Under Begin by Adding a Grade Level, use the drop-down menu to select the grade level, name of high school, and the years attended for the coursework you will be entering.

Once you are done selecting the grade level, click on the **green** check mark on the right-hand side of the screen.



#### HIGH SCHOOL COURSEWORK—ADD A COURSE



Under Great! Now Add a Course, enter the name of your class in the Course Title field. If your high school is in the database, the suggested course titles will begin to appear as you enter your class name.



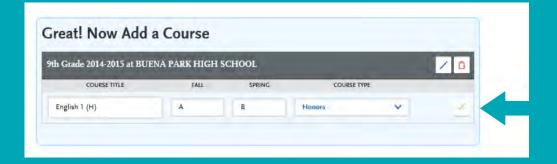
Enter the letter grades you received in the course. Enter In **Progress** for the courses you are currently taking and **Planned** for the courses you are planning to take in the future.

#### HIGH SCHOOL COURSEWORK—ADD A COURSE



Under **Course Type**, use the drop-down menu to indicate if the course is Honors, AP, IB, or College.

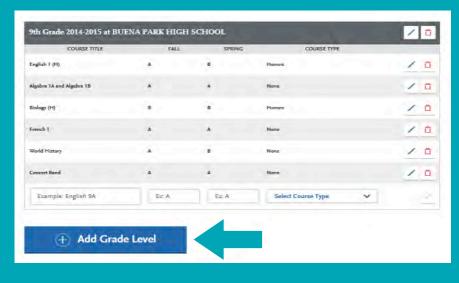
Once you are finished entering the course, click on the **green** check mark.



#### HIGH SCHOOL COURSEWORK—ADD A COURSE



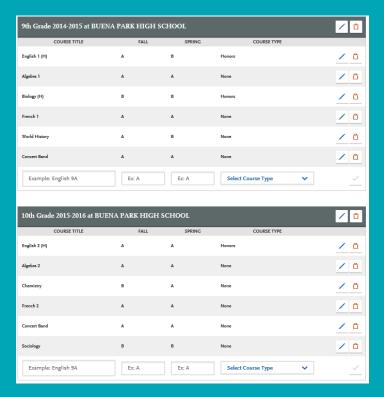
Once you have clicked on the **green** check mark, you will see that the course you previously entered will now appear as a saved course title on the top of the screen. Continue adding your courses and grades earned for the rest of that grade level.

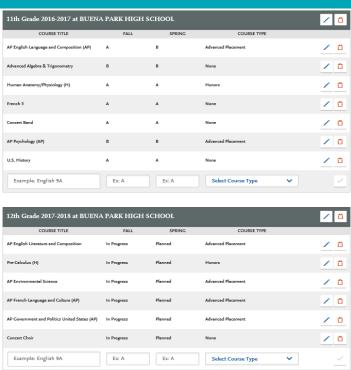


Once you are ready to start entering courses for another grade year of high school, click on **Add Grade Level** on the bottom of the screen.

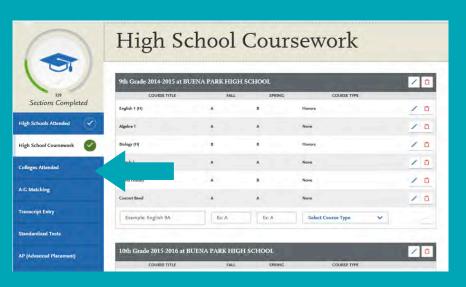
#### HIGH SCHOOL COURSEWORK—GRADES 9–12

Once you are finished entering all of your high school coursework, your screen may look similar to these showing coursework for grades 9–12.





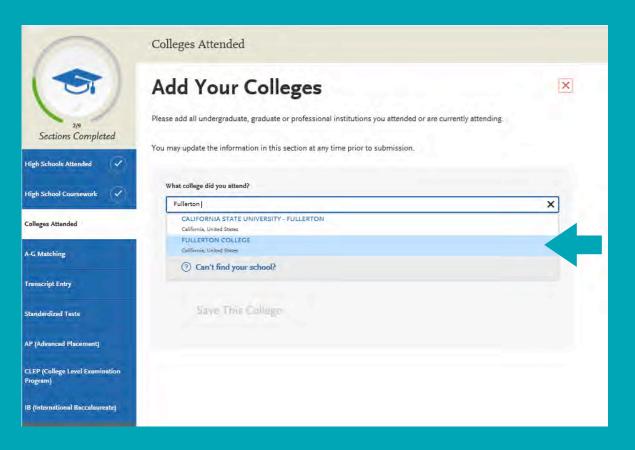
Once you are finished entering all of your high school coursework, click on **Colleges Attended** located on the left-hand side of the screen. Even if you have never attended a college, you still need to click on this button.



If you have taken any college courses, click on **Add a College**.

If you have not taken any college courses, click on I Have Never Attended a College.

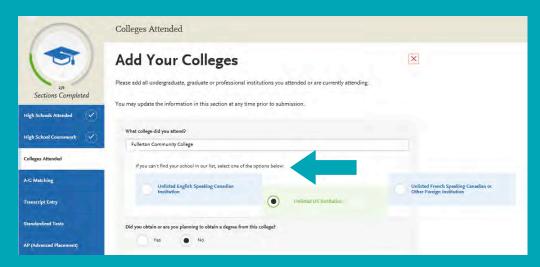




If you clicked on **Add a College**, then enter the name of your college. If your college is in the database, then it will appear when you begin to type to in the name.

If your college appears in the suggestions provided, click on the college to add it to your application.

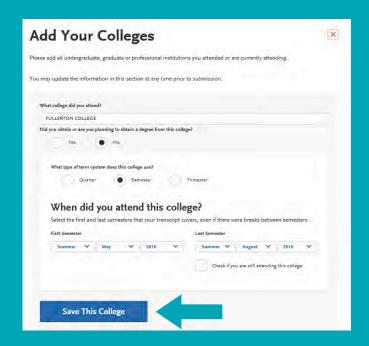
If your college does not appear in the suggestions provided, finish typing the college name and click on Can't find your school?

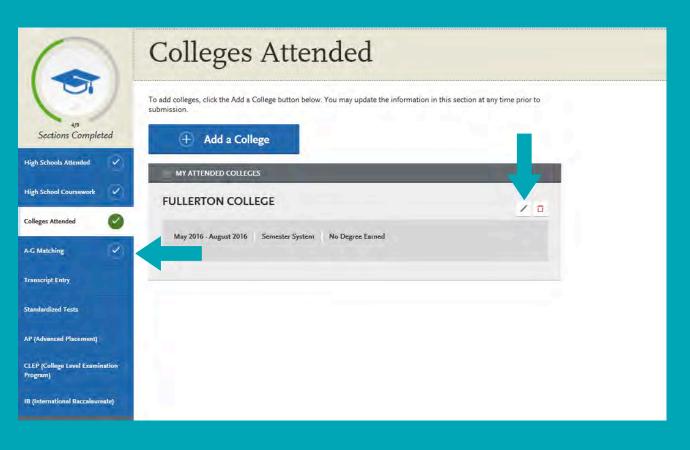


Use the drop-down menu to indicate your dates of attendance.

Once you are finished answering the questions above, click on **Save This College** to add this information to your application.

If you entered your college's name and clicked on **Can't find your school**, then answer the questions below.

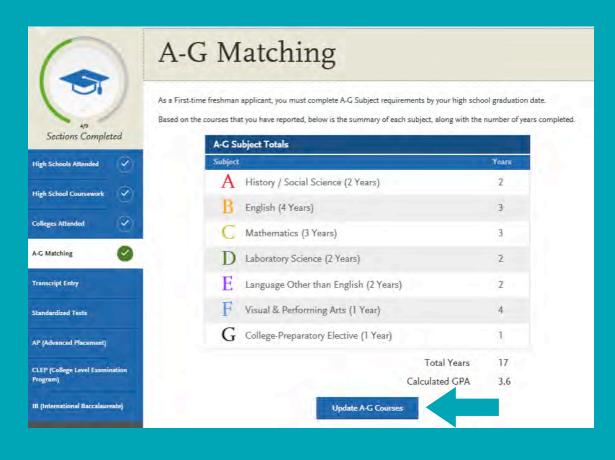




After you have saved your college information, verify that the information is correct. If you need to edit the information, simply click on the **green** pencil located on the right-hand side of the screen.

If the college information is displaying correctly, then you are ready to continue. Click on **A-G Matching** on the left-hand side of the screen.

#### A-G MATCHING



All first-time freshman applicants must complete the A-G courses by the time they graduate from high school.

The A-G Matching table is designed to help first-time freshman applicants check if they are meeting all of their subject requirements.

Note: the number of **Years** listed on the right-hand side refers to the total number of years **completed** in each subject and **does not include any work in progress nor planned courses.** 

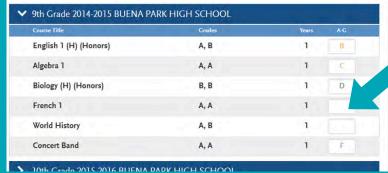
If you need to make changes to the courses you previously entered, click on **Update A-G Courses**.

#### MAKING CHANGES TO YOUR A-G COURSES

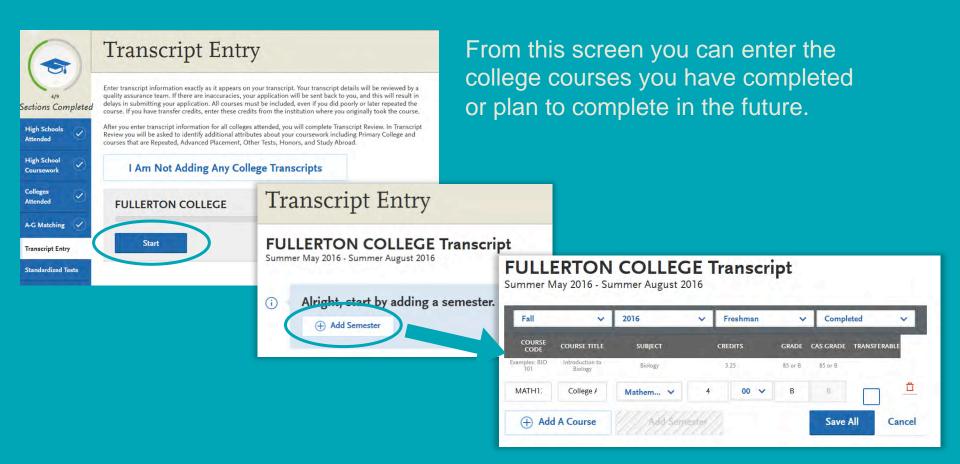


From this screen you can update which courses you have completed to meet each of the A-G courses. If additional courses need to be added, select **High School Coursework** on the left-hand side.

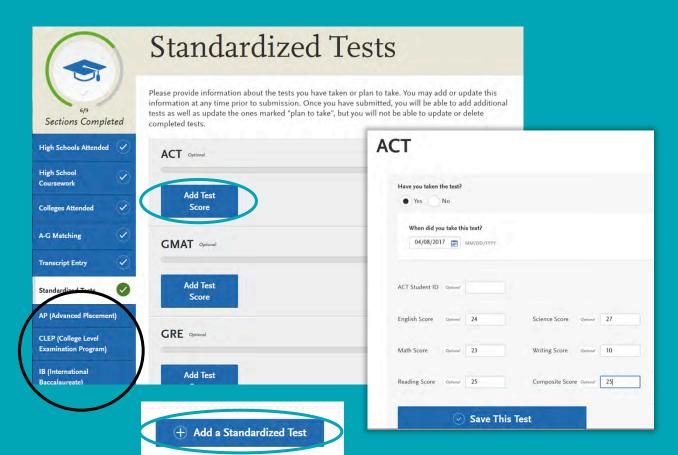
If you need to make changes to the courses you have reported, click on the grade you wish to edit from the blue bars displayed on the screen.



#### COLLEGE COURSE ENTRY



#### STANDARDIZED TEST ENTRY



For each test type you have taken, or plan to take in the future, click the Add Test Score button. To add multiple test scores, use the Add a Standardized Test button at the bottom of the page for each type of test. Add Advanced Placement, CLEP, and International Baccalaureate credits by selecting these options on the left-hand side.

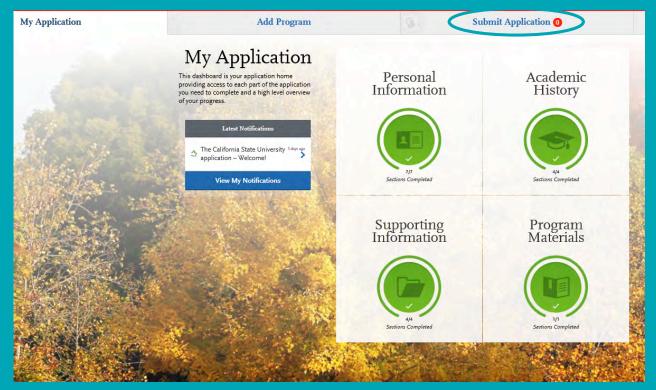
#### ADD ACHIEVEMENTS



If you are applying to the EOP program, enter your achievements and create your recommendation request.

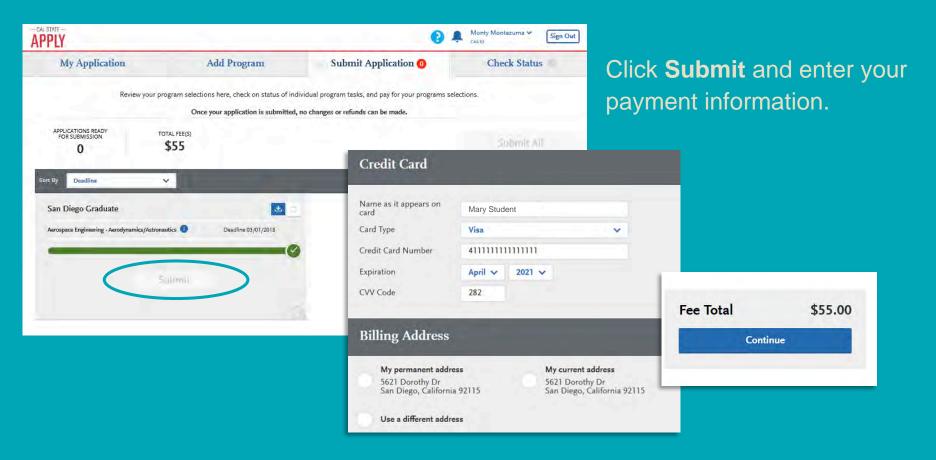
If you are not applying to the EOP program, select I Am Not Adding Any Achievements. These are not taken into consideration for admission to CSUSM.

#### CHECK YOUR PROGRESS AND SUBMIT YOUR APPLICATION

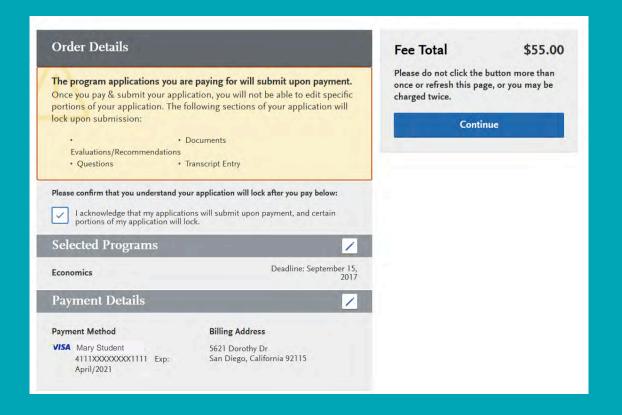


Use the My Application tab to check your progress. Once you have reviewed your entries for accuracy and all parts of the application are complete, you are ready to submit your application with payment.

### SUBMITTING YOUR PAYMENT



#### **CONFIRM YOUR ORDER DETAILS**



#### VIEW YOUR ORDER CONFIRMATION

